

## Weekend Guide – Adding a New Car to Your Policy

Congratulations on your new purchase. Our office is closed weekends, but we are happy to set up the vehicle for you in advance. If you decide to purchase on the weekend you may reach out to your carrier directly for immediate service.

Who Insures My Vehicle	Phone Number	How Do I Reach a Representative?	When are they available
	<b>888-760-9195</b>	Please contact Gallagher Private Client during weekday business hours.	Weekend service is <b>not</b> offered by this carrier.
	<b>855-553-8550</b>	Visit <a href="http://www.My.Berkley.One.com">www.My.Berkley.One.com</a> Create account by entering policy #, term start date, zip code, & email associated with the policy. Request ID cards via the portal by clicking 'Change My Coverage' and 'Add Vehicle' or contact Gallagher Private Client during weekday business hours.	<b>Weekend ID cards are only available via your Berkley One portal</b>
	<b>800-777-2131</b>	To review or make changes to a policy – <b>press 2</b>	<b>Saturday 10:00AM-6:00PM</b>
	<b>800-234-6926</b>	To speak to a representative regarding your policy <b>Press 2</b> -For payment, billing, and policy inquiries <b>Press 2</b> -To speak to a representative <b>Press 3</b> -Survey is offered ( <b>Press 2</b> for No)	<b>Weekend service is available 24/7</b>
	<b>800-776-4737</b>	For personal lines customer service <b>Press 1</b> -Enter your <b>policy number</b> -If you don't have the Pol. # hold through prompts. <b>Press 1</b> for Auto (hold music plays) & then a live rep will come on.  *If you are the dealer calling – insured must be present to give permission.	<b>Weekend service is available 24/7</b>
	<b>888-813-7873</b>	If you are a Pure member calling about a non-claim related matter <b>Press 2</b>  -Hold while they connect you to a live representative	<b>Saturday 8:00AM – 8:00PM</b>
	<b>877-878-2468</b>	- If you are not an agent <b>Press 9</b> - Say "Update an Auto Policy" - Say "Add a Car" - Say "A Travelers Customer" - Say "Policy Number" or enter it <b>OR</b> say "I don't have it" - Say your <i>Home Phone Number</i> OR if you need to speak with someone <b>say representative or Press 0</b>	<b>Saturday and Sunday 7AM-11PM</b>

**\*\*Please Note: We require a copy of the window sticker, lease or finance agreement, and/or bill of sale within 7 days of the effective date. Email or fax to: 914-666-8720**